

Co-Curricular Assessment Committee (CCAC)
Meeting Minutes
April 27, 2017 1:00pm
Library 6th Floor Conference Room

Meeting called to order: by Chairperson Dr. Summer DeProw

Members present: Ms. Heather Brake, Dr. Summer DeProw, Ms. Dominique Hallett, Ms. Tiffany Johnson, Ms. Beth Silverthorn, Dr. Topeka Small, Ms. Martha Spack, and Mr. Chad Whatley and Dr. Karen Wheeler

Members absent: Dr. Jeanne d'Arc Gomis, Mr. Matt Huckaby, Mr. Robert Robinette, and Dr. Jill Simons

Proxy: None

Guests: Mr. Kyle Davis

- I. **Meeting Minutes from March 2, 2017.** Members reviewed the minutes from the March 2nd CCAC meeting. Motion to approve minutes by Mr. Chad Whatley. Seconded by Ms. Heather Brake. Minutes approved.
- II. **Next Meeting-** We will meet again in fall 2017.
 - a. Will all of you continue on this committee?
 - b. Who should be added to this committee?
 - i. Create@State- Emily Devereux has data.
 - ii. Admissions Office- Chancellor's Ambassadors. Surveys.
 - iii. Registrar?
Athletics? – They do study abroad, 5 Questions before graduation, civic events- service-learning. NCAA requires a lot of data.
Student Conduct- they have a Board of Conduct.
Several areas have their own ambassadors. Can do one ambassador survey for all.
- III. **ULO and SGOC update-** Four of 5 constituency groups approved the ULO proposal.
- IV. **Jeremy Penn's presentation at the AAACL conference-**
 - a. **What did you think?**
 - i. We are on a good path.
 - b. **What work remains?**
 - i. We will find out.
 - c. **Use of student workers?**
 - i. Yes. Heather Brake mentioned they are already using them (RA's).
Possibly use student workers in the Rec Center.
- V. **Taskstream Training over the summer months**
Will everyone be able to meet this summer? Yes.

Dr. DeProw advised the committee to be sure and back up their data and put into Taskstream to protect it.

Next Meeting in the Summer

Meeting adjourned 1:34pm

JM 4/28/17